Trails and Parks Grant Application

Office Use Only File #: MSTPF -

Date Submitted (yyyy/mm/dd):

Project Title:

Organization Name:

Project Contact Name: Title:

Street Address:

City: State: Zip: Phone:

E-mail:

Organization's Legal Officer: Title:

Organization's Address:

City: State: Zip: Phone:

E-mail:

* * * Project Summary * * *

Funds Requested: Matching: Total:

(Do not enter these numbers, they will be carried forward from budget page)

Application is for (check all that apply):

Trail improvement	New trail	Survey easements
Trailhead development	Trail amenities	Trail equipment
Connectors	Historic (e.g. Iditarod)	Planning Grant
New park/playground	Playground Equipment / Improvements	

What is the goal of this project ?(Be brief, to be used as a description in popup window on map.)

Briefly describe this project:

Print / Sign Name

Table of Contents / Check List– click on Part number to go to that section.

Name your application file with your project name (Name.pdf) and any separate attachments as Name_1.pdf for attachments for Part 1, Name_2.pdf for Part 2, etc.

Be sure to fill out each part of this application and attach all the needed documentation as listed for each part.

To handle attachments either:
1. Include it as part of application .pdf with an indicator before each attachments for each Part (page with "Part x" on it, bookmark, or other identification)
2. Separate file named Name_1.pdf, etc.

If combined .pdf or .zip file is very large, then consider submitting the attachments as a separate .zip file.

You do not need to attach permits at the time of application, but you must submit them before grant is awarded.

❑ Part 1: Eligibility Requirements
❑   Permits, authorizations

❑ Part 2: General Project Information
❑   Map or GPS track file, if needed for location information

❑Part 3: Permitting Documents
❑   Landowner authorizations
❑   Permits

❑ Part 4: Detailed Project Description
❑   Detailed budget (their own spreadsheet)

Part 1: Eligibility Requirements

Applicants must meet program eligibility requirements before being considered for funding. Applications that do not meet the eligibility requirements will be rejected.

1. If yes, identify the type of organization:

    Non-profit   Type (for example, 501(c)3)

    Alaska Native Non-Profit Organization

    Federally Recognized Tribe

    Government Entity or Community Council

    Religious Organization

    Service organization

    Tax/EIN identification number for 501(c)3:

2. Is proposed project part of an existing trails or parks plan?   Yes   No

    Plan name: _____

    Internet link to plan: _____

    Page number: _____

3. Describe your organization's past project and grant performance. List the trails-related grants that you have received for other projects in the past. Include project title, grant project number, grant amount, grant awarding entity, award year, and partners (like contractors). Please select your most relevant projects. If you need to please add additonal pages separately.

Project Name/Title	Grant #	Award Amount	Year	Partners

Part 1: Eligibility Requirements

Part 2: General Project Information

Project location (at least one of following):

To locate project on our map of funded projects, if awarded grant:
http://www.arcgis.com/apps/View/index.html? appid=7f4d3c1726964b1d8b2612c7e0ae5967

Latitude:
(e.g.: 62.147105)

OR Location on map (attach map)

Longitude:
(e.g.: -150.049423)

Yes

Note: *Your trail may have multiple uses that you are actively managing for. Select only those that the trail is intended for.*

Note: *Select all prohibited uses.*

Note: *A trail will only have **one** designed use. The design use is based on the most demanding use intended for the trail.*

Managed Use:	Prohibited Use:	Designed Use: (Select Only One)
❑ Hiking/ walking	❑ Hiking/ walking	❑ Hiking/ walking
❑ Dog walking	❑ Dog walking	❑ Dog walking
❑ Running	❑ Running	❑ Running
❑ Bicycling	❑ Bicycling	❑ Bicycling
❑ Mtn bicycling	❑ Mtn bicycling	❑ Mtn bicycling
❑ Equestrian	❑ Equestrian	❑ Equestrian
❑ Dirt bike	❑ Dirt bike	❑ Dirt bike
❑ ATV / Side-by-side	❑ ATV / Side-by-side	❑ ATV / Side-by-side
❑ 4WD vehicle, OHV	❑ 4WD vehicle, OHV	❑ 4WD vehicle, OHV
❑ ADA accessible	❑ ADA accessible	❑ ADA accessible
❑ Other land/park*	❑ Other land/park*	❑ Other land/park*
❑ Cross-country skiing	❑ Cross-country skiing	❑ Cross-country skiing
❑ Snowshoeing	❑ Snowshoeing	❑ Snowshoeing
❑ Dog mushing	❑ Dog mushing	❑ Dog mushing
❑ Snow machining	❑ Snow machining	❑ Snow machining
❑ Other snow	❑ Other snow	❑ Other snow

* Note: If this is a park or playground check "Other Land/Park"

Trail Type - What is the predominant trail surface and general mode of travel: (*Check only one*):

Standard Terra (A trail that has a surface consisting primarily of the ground.)

Snow / Winter Trail (A trail that is predominately snow/ice.)

Water (A trail that consists primarily of waterways.)

Trail Class: Enter code 1-5:

1 Primitive/Undeveloped   3 Developed/Improved   5 Fully developed

2 Simple/Minor development   4 Highly developed

Trail Width (approx):

Miles of trail included in this project:

Miles of inter-connecting trails benefiting from this project:

Part 3: Permitting Documentation

1. Please describe any required legal easements for the project if on private land. Please provide any public land project approval documentation.   The ADL# for trail project must be included in this project:

2. Please attach landowner authorization for at least five years for winter trails projects.

    ❑ Yes   ❑ Not needed

3. Please list all permits and authorizations that will be required for this project – both for legal access to property and environmental considerations. You will be expected to provide documents before grant is awarded.

Part 4: Detailed Project Description

1. Please provide a detailed narrative description of the project and plans for maintaining the project long term here. (must fit in box – about 500 words)

2. Describe how the project enhances connectivity within the Mat-Su area trails systems or otherwise fits MSTPF's goals:

3. Please provide both a summary and detailed budget (attach) for the project. The detailed budget must identify how category totals were calculated. For instance: 20 4"x4"x8' trail signposts @ $15 each = $300.

Match: Match may include cash match or in-kind. In-kind can include donated goods, services, and in-kind volunteer match. <mark>Volunteer hourly rate maximum is $26/hour.</mark>

Item	Grant Funds	Match	Total Cost	Explanation
Contractors (include copies of bids or quotes)				
Organization Staff				
Supplies & Materials (Separate from contractors)				
Equipment				
Easement Survey				
Organization Travel				
Other				
Totals:				

NOTE: Total row will be carried forward to Page 1
You must fill in this page even if you submit a more detailed budget attachment.

4.   Please provide a narrative description of project's funding and sponsor match.

5. Can you consider a phased approach with less funding? Please describe.

6. Describe why this project is important and needed. How does it provide for
    recreational opportunity or solve a recreational challenge? (must fit in box – about
    500 words)

7. Provide a project completion timeline including: overall project start date and completion date, major project tasks with start and completion dates. Please note that the grant agreement will require regular project progress reports. Also, projects are expected to be completed within 18 months of award.

8. Please explain how you will promote this new or improved trail or park to the general public?

9. Reporting Requirements – Applicants will complete progress and final reports on a schedule appropriate to the project. Final grant report must include digital picture(s), GPS track for trails, and other details specified in report form that is provided by MTSPF. Part of this should be suitable for website. (See report form for details.)

   The final documentation for trails should include a digital track (preferably .gpx or .shp) file suitable for adding to a trails map. Newer consumer-grade GPS units provide adequate accuracy for this purpose (but not for easements). The intention is that we can track progress on connectivity throughout the Mat-Su Area.

Thank you for your interest in enhancing trails in the Mat-Su Area.